



# COURSE REGISTRATION FORM

To register, please complete this form and send via fax or mail to the address below.  
Please note that a separate registration form is required for each participant.

**Program Name:**  
\_\_\_\_\_

**Date/s of Program**  
\_\_\_\_\_

**Full Name:** Mr/Mrs/Ms/Miss  
\_\_\_\_\_

**Personal Details**

Home Address:  
\_\_\_\_\_

Suburb: \_\_\_\_\_ Postcode: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Mobile: \_\_\_\_\_

Home Email: \_\_\_\_\_

**Employment Details**

Job Title: \_\_\_\_\_

Company Name:  
\_\_\_\_\_

Company Address:  
\_\_\_\_\_

Suburb: \_\_\_\_\_ Postcode: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

**Invoice Details**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone/Fax: \_\_\_\_\_

Email: \_\_\_\_\_

### Payment Details

Full course fee is payable 2 weeks prior to course commencement.  
Alternatively, you may supply a purchase order in the case of business course registrations.

Options:

- Cheque/money order for \$ \_\_\_\_\_ payable to APMM Group Pty Ltd
- ABN: 71 098 550 808
- For Direct Credit payment our banking details are:  
Bank: WESTPAC  
BSB: 036122  
Account Name: APMM Group P/L  
Account Number: 381045

➤ Order number (if work related):  
\_\_\_\_\_

➤ Credit Card Payment  
[ ] MasterCard [ ] Bank Card [ ] VISA

Amount \$ \_\_\_\_\_  
Name of Cardholder:  
\_\_\_\_\_

Signature  
\_\_\_\_\_

Expiry Date: \_\_\_\_\_

Card Number:  
\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Total Cost \$ \_\_\_\_\_

**Refund Policy.** APMM Group will make a refund after extracting an Administration Fee of 20% if any cancellation occurs between registration and within two weeks of program commencement. If cancellation occurs one week prior, a 50% fee will be charged. APMM Group will make no refund if cancellation occurs after the program has commenced.

Office Use Only – Payment Received Receipt No: \_\_\_\_\_ Date Paid \_\_\_\_\_

**RETURN FORM TO:** APMM Group Pty Ltd – Fax (08)9795 6215